

## Agenda for Special Meeting of Finance & Capital Investment Committee

**Date: 13 February @ 3.30pm**

**Boardroom, Haughton Building, SETU Carlow Campus**

Item Title	Purpose	Sponsor	Time
<b>1.</b>	<b><u>Chairperson's welcome:</u></b>		
<b>a.</b>	Chairperson's opening notes	For information	
<b>b.</b>	Conflict of Interest Declaration	For noting	
<b>c.</b>	Approval of minutes: 18 December 2024	For approval	
<b>d.</b>	Matters arising (Action Log)	For noting	Chairperson
			3.30 - 3.35
	<b><u>Committee matters:</u></b>		
<b>a.</b>	Draft Annual Financial Statements for the period ending 31 August 2024	For approval	VP Finance
			3.35 - 4.15
<b>b.</b>	Draft RTE Lease renewal	For approval	VP Finance
			4.15 - 4.25
<b>Joint meeting with Audit &amp; Risk Committee @ 4.30pm</b>			
	Draft Annual Financial Statements for the period ending 31 August 2024	For approval	VP Finance
			4.30 - 5.30