

JOB DESCRIPTION

GRADUATE INTERNSHIP PROGRAMME 2025

1.	Internship Title	036207 Intern – Student Enterprise
2.	Duration	7 months
3.	Working Week	The appointee will work 35 hours per week together with such additional hours as may be required from time to time for the proper discharge of their duties
4.	Department	Research, Innovation & Impact
5.	Reports To	Head of Entrepreneurship & Rural Engagement or appointed nominee
6.	Duties and Responsibilities	<p>This internship provides an opportunity for graduates to gain valuable experience bridging the gap between study and work. They will be in a position to develop their skills and knowledge base in a workplace setting under the full support and guidance of a SETU mentor. In addition, the intern will be able to apply their knowledge in a real work environment, gain networking opportunities and build their confidence, thus enhancing their career prospects.</p> <p>Reporting to Head of Entrepreneurship & Rural Engagement the Student Enterprise Intern (SEI) will promote, develop and support student entrepreneurship in South East Technological University (SETU) and will encourage 10 students to participate on the 2025 Student Inc programme.</p> <p>The SEI will be based across the SETU Xcelerate Centres on both the Carlow and Waterford campuses. The successful candidate can be from any discipline.</p> <p>The successful applicant will work as part of a small team within Research, Innovation and Impact (RII). SEI mentoring will be provided by staff in the RII. The successful applicant will be part of a team of SEIs across the campuses of MTU, UCC, UL, DKIT, ATU, TUS, IADT & SETU.</p> <p>About the Internship Programme</p> <p>The programme aims to achieve a shift in mind-set by allowing students discover and practice their enterprising skills in a safe or low risk environment and in a social setting. The role of the SEI is vital in facilitating this process. Experience shows that young people tend to take advice from their peers rather than their elders, teachers or parents. So, by organising activities that allow the student population to explore their enterprising abilities, there is a greater likelihood of them being embraced and being successful.</p> <ul style="list-style-type: none"> • Promotion of the Student Inc programme to all students in SETU • Class visits across the university to promote the Student Inc programme • Monitor the Student Inc participants for the duration of the programme in the summer of summer 2025 • Organising and promoting entrepreneurship competitions in SETU • Working with academic staff to run entrepreneurship related events • Promoting the innovation and enterprise activities of the Institute including the activities of the Xcelerate incubation centres in Carlow and Waterford

		<ul style="list-style-type: none"> • Be the point of contact for students with business ideas • Development of a marketing materials to promote student entrepreneurship in SETU • Using Facebook, Twitter, Instagram, TikTok and other forms of social media to promote events and activities • Work with the other SEIs in the other Universities to share ideas on promotion and recruitment • Undertake other duties as required by the Head of Department or other designated person.
7.	Essential Requirements	<ul style="list-style-type: none"> • A relevant SETU Level 8 Honours Degree (first or second-class) or relevant SETU Level 9 Masters degree from 2023 or 2024 OR • A final year SETU student in the 2024/25 academic year • Applicants must have a full, clean Irish driving licence and own transport
8.	Desirable Qualifications/Skills	<ul style="list-style-type: none"> • Excellent interpersonal, team working and time management skills • Excellent written and verbal communications and presentation skills • Enthusiastic and motivated • Excellent IT skills • Professional manner
9.	Salary	€2,055 per month