

Literacy Practitioner Subsidy Form - 2024/2025 Academic Year

Note to applicants:

- Use this form if you are applying for the Literacy Practitioner Subsidy.
- There are a minimum number of teaching hours per week (hpw) required as follows:
L6 programmes: 2hpw / L7 programme: 4hpw / L8 programme: 8hpw.
- To receive the subsidy, students must submit a form signed by their manager (AEO/ALO), confirming their eligibility, no earlier than 4 weeks before the programme starts. Applications will be accepted after this period.
- This subsidy is subject to the availability of funding & is subject to review each year.
- **Please use BLOCK CAPITALS.** All fields are required to be completed.
- Please complete this form and return to the LDC Administrators literacy.wd@setu.ie

Applicant Details:

Name of applicant: _____

Student ID Number: _____

Applicant Address: _____

Confirmation of teaching hours:

Name of Literacy Service: _____

Name of Manager: _____

Position within organisation: _____

Contact details of Manager*:

Title/Position: _____

Phone: _____

Email: _____

Number of teaching hours per week: _____

Are the hours confirmed for: The full 2024/25 academic year

Semester 1 (Sept-Dec 2024) only

Semester 2 (Jan-June 2025) only

Signature of Manager**:

Date: _____/_____/_____

Please note:

* SETU may get in touch with the manager listed to verify the above.

** This can be physically signed & scanned back to us or simply insert your digital signature.