



MINUTES

Meeting	: SETU Academic Council
Meeting Number	: 15
Date	: 14 th November 2023
Duration	: 10.15am – 11.15pm
Attendees	: Dr. Derek O’Byrne (Acting Chairperson), Dr. Hazel Farrell, Ms. Mary Lyng, Mr. Mark Dunne, Mr. John Maher, Dr. Greg Doyle, Ms. Úna Grant, Ms. Alicia Lewandowska, Mr. Ken McCarthy, Ms. Maura Bolger, Dr. Colette Moloney, Dr. Orla O’Donovan, Mr. Ronan Larkin, Dr. Padraig Kirwan, Dr. Cara Daly, Dr. Anne Graham, Dr. Brian Casey, Mr. Aubrey Storey, Mr. Larry Banville, Dr. David Scanlon, Dr. Zeta Dooly, Dr. David Dowling, Dr. Rosemary O’Hara, Ms. Claire Fitzpatrick, Dr. Geraldine Cleere, Dr. Karen Hennessy, Mr. Patrick Morgan, Ms. Victoria McDonagh, Dr. Paula Rankin, Dr. Louise Bennett, Dr. Suzanne Denieffe, Prof. Michael Harrison, Dr. Eileen Doyle, Dr. Dina Brazil
Secretariat	: Ms. Margaret Maher
Apologies	: Prof. Veronica Campbell, Mr. David Denieffe, Dr. Helen Murphy, Dr. Corinne Power O’Mahony, Mr. Rónán Lynch, Dr. Janette Davies, Dr. Chris Meudec, Dr. Sharon Harris Byrne, Dr. Tom O’Toole, Dr. Frances Hardiman

In the absence of the Chairperson, Prof. Veronica Campbell, it was agreed that Dr. Derek O’Byrne would act as Chairperson for this meeting.

1. Minutes of Academic Council Meeting of 17th October 2023

AGREED: The minutes of the Academic Council Meeting of 17th October 2023 were approved.

2. Matters Arising

NOTED: There were no matters arising.

3. Policies for Approval

NOTED: There were no policies for approval.

4. Committee Reports,

4.1 Research Committee

NOTED: The Minutes of the Research Committee meeting of the 24th October 2023 were circulated to all members prior to this meeting.

AGREED: As per the Committee Report the following were approved by Academic Council:

Application Type	Number of Applicants
Admissions	5
Probationary Direct Entry to Structured PhD	1
Transfer to Doctoral Register	3
Notification of Changes	5
Deferral Requests	1

NOTED: Query was raised over the application status of one candidate and the role of one member of the supervisory team for another candidate requesting Admission. Dr. Anne Graham to follow up on these queries.

4.2 Academic Development, Learning & Teaching Committee

NOTED: The Minutes of the Academic Development, Learning and Teaching Committee meeting of the 24th October 2023 were noted by Academic Council.

4.2.1 CINNETE Institutional Review

NOTED: Work on the CINNETE Institutional Review continues and the first meeting of the Institutional Review Steering Group was held on 6th October. Seven separate Workgroups have been established and the terms of reference and membership of each of these has been agreed. These committees will provide regular updates to Academic Council.

4.2.2 Artificial Intelligence Update

NOTED: H. Farrell advised members that work is ongoing to build the staff and student hubs, student guidelines have been disseminated, work is also ongoing to secure structures and funding to move this project forward. It is planned that a number of workshops will be held in semester two.

4.2.3 Academic Delivery Framework Working Group

NOTED: D. O'Byrne advised members that the first meeting of this Working Group was held recently and a workplan for this group will be presented to the next meeting of Academic Council. The Working Group will meet every two weeks. Two further members of Academic Council are required to act on this Working Group, anyone wishing to volunteer should contact D. O'Byrne.

NOTED: A query was raised over the availability of a central repository for documents relating to the Academic Delivery Framework Working Group, members were advised that no such repository exists and any documents should be forwarded to D. O'Byrne.

NOTED: This query lead to a further query on the status and location of policies previously approved by Academic Council.

AGREED: A report on the status of policies previously approved by Academic Council to be brought to the next meeting of Academic Council.

4.3 Academic Quality and Regulation

NOTED: The Minutes of the Academic Quality and Regulation Committee meeting of the 27th October 2023 were circulated to all members prior to this meeting.

AGREED: The following were approved by Academic Council:

Programme Validations

- CE2 Certificate in Construction Project Scheduling

Minor Changes

- Bachelor of Business (Honours) in Business Information Systems
- Module *International Corporate Strategy*

External Examiners

AGREED: External Examiner nominations from both the Carlow and Waterford Campuses were noted and approved by Academic Council.

Postgraduate Matters

AGREED: As per the Committee Report the following were approved by Academic Council

Application Type	Number of Students
Intention to Present/Nomination of Examiners	2
L10 Evaluator	2
L9 Evaluator	1
Examiner nominations for research postgraduate candidates submitting for award	5
External Reviewer nominations for research postgraduate candidates seeking Confirmation of Doctoral Candidature	1

NOTED: Quality Assurance and Audit Report 2023 Professional Social Care Practice Programmes – Carlow Campus was recommended for Academic Council approval.

NOTED: A list of programmes recently approved at exam board meetings across the University (included in Appendix A) were presented to the Academic Quality and Regulation Committee for ratification and were subsequently adopted. The list of approvals was noted by Academic Council.

4.4 Student Experience Committee

NOTED: There was no meeting of the Student Experience Committee.

5. Ratification of Autumn Examination Results

NOTED: A list of programmes recently approved at exam board meetings across the University was presented to Academic Council for ratification.

NOTED: D. O’Byrne advised members that, through no fault of the student’s, results for one Doctoral candidate were not submitted in time for ratification at today’s Academic Council meeting and with Council’s permission, if results are received in the next few days, will include that candidate in the list of examinations ratified on today’s date.

AGREED: Academic Council note and approve exam results determined at examination boards for the Departments and programmes listed in appendix B.

NOTED: D. O’Byrne thanked all those involved in the recent Graduation ceremonies and advised members that very positive feedback had been received. For the 2023/24 graduation ceremonies, the possibility of having all the ceremonies in one week is to be explored.

6. Update on New Academic Council

NOTED: D. O’Byrne advised members that the call for the Academic Council elections has issued. Information meetings will be scheduled over the coming days. Members are encouraged to attend the information sessions and to also encourage others to do so.

7. Academic Council Meeting 5th December 2023

NOTED: The last meeting of this Academic Council is scheduled for 5th December 2023. This will be an in-person meeting. Members agreed that as the SETU Arena was a very suitable venue for the last in-person meeting held, we would hold the meeting there again.

NOTED: Members did note that the week of the 4th December is week 12 and therefore there may be issue with attendance.

8. A.O.B

NOTED: There was no other business.

Signed: _____

Date: _____

Appendix B



Academic Council Meeting 14th November 2023

Item 5 – Ratification of Supplemental Autumn Examination Results

Academic Council Meeting, 14 November 2023
Examination Ratifications
Campus: Carlow & Wexford



	Faculty	Banner Programme Code	Programme Title	Stage	Number of Students	Exam Board Date
1	Engineering	CW_EDWOM_M	Master of Engineering in Ordnance, Munitions and Explosives Engineering	Award	1	18/10/2023
2	Engineering	CW_EDLMD_C	Higher Certificate in Arts in Leadership, Management and Defence Studies	Award	2	18/10/2023
3	Engineering	CW_EDLMD_R	Certificate in Leadership, Management and Defence Studies	Award	3	18/10/2023
4	Engineering	CW_EDLML_D	Bachelor of Arts in Leadership, Management and Defence Studies (Logistics)	Award	1	18/10/2023
5	Engineering	CW_BSAVT_BX7	Bachelor of Business in Aviation Management	Award	2	18/10/2023
6	Engineering	CW_BSEMS_BXM	Certificate in Business in Emergency Services Management	Award	1	18/10/2023
7	Engineering	CW_BSEMS_BX7	Bachelor of Business in Emergency Services Management	Award	1	18/10/2023
8	Science	CW_SASAC_M	Master of Science in Strength and Conditioning	Award	7	06/11/2023
9	Science	CW_SASAOM	Master of Science in Strength and Conditioning	Award	6	06/11/2023
10	Science	CW_SASAC_BX6	Higher Certificate in Science in Physiology and Sport Science	Award	1	06/11/2023

11	Science	CW_SASAC_MX9	Postgraduate Diploma in Science in Strength and Conditioning	Award	1	06/11/2023
12	Science	CW_KCSOF_BX6	Higher Certificate in Science in Computing in Programming	Award	4	06/11/2023
13	Science	CW_KCSOF_BX7	Bachelor of Science in Software Development	Award	5	06/11/2023
14	Science	CW_KCCYB_BX7	Bachelor of Science in Cyber Crime and IT Security	Award	4	06/11/2023
15	Science	CW_KCCIT_BX7	Bachelor of Science in Information Technology Management	Award	3	06/11/2023
16	Science	CW_KCIAD_BX7	Bachelor of Science in Computing in Interactive Digital Art and Design	Award	1	06/11/2023
17	Science	CW_KCCSM_MX9	Postgraduate Diploma in Science in Cyber Security, Privacy and Trust	Award	1	06/11/2023
18	Science	CW_SABRE_BX7	Bachelor of Science in Brewing Science	Award	1	06/11/2023
19	Science	CW_SABTF_BX7	Bachelor of Science in Biosciences	Award	1	06/11/2023
20	Wexford	CW_HWVCC_D	Bachelor of Arts in Visual Communications and Design	1	112	07/11/2023
21	Wexford	CW_HWVCC_D	Bachelor of Arts in Visual Communications and Design	2	100	07/11/2023
22	Wexford	CW_HWVCC_D	Bachelor of Arts in Visual Communications and Design	Award	90	07/11/2023
23	Wexford	CW_SWSFC_B	Bachelor of Science (Honours) in Sustainable Farm Management and Agribusiness	1	78	10/10/2023

24	Science	CW_SABRC_B	Bachelor of Science (Honours) in Brewing and Distilling	1	73	10/10/2023
25	Science	CW_KCSOC_B	Bachelor of Science (Honours) in Software Development	1	119	10/10/2023
26	Science	CW_KRITG_M	Master of Science in Information Technology Management	Award	11	09/10/2023
27	Business and Humanities	CW_HHASS_DX6	Higher Certificate in Arts in Applied Social Studies	Award	1	08/11/2023
28	Business and Humanities	CW_HHPSC_BX7	Bachelor of Arts in Professional Social Care Practice	Award	8	08/11/2023
29	Business and Humanities	CW_HHCYF_MX9	Postgraduate Diploma in Arts in Child, Youth and Family Studies	Award	3	08/11/2023
30	Business and Humanities	CW_HHECE_BXM	Certificate in Introduction to Early Childhood Studies	Award	2	08/11/2023
31	Business and Humanities	CW_BBMAS_MX9	Postgraduate Diploma in Business	Award	2	08/11/2023
32	Business and Humanities	CW_BBOPT_BS7	Bachelor of Business in Supply Chain Management	Award	2	08/11/2023
33	Business and Humanities	CW_BBOPT_BI7	Bachelor of Business in International Business	Award	1	08/11/2023
34	Business and Humanities	CW_BBOPT_BX6	Higher Certificate in Business	Award	1	08/11/2023
35	Business and Humanities	CW_BBOPT_DX6	Higher Certificate in Business	Award	1	08/11/2023
36	Business and Humanities	CW_BPMKT_MX9	Postgraduate Diploma in Science in Digital Marketing and Analytics	Award	3	08/11/2023

37	Business and Humanities	CW_BBOPT_BK7	Bachelor of Business in Marketing	Award	1	08/11/2023
38	Business and Humanities	CW_BBSMC_BR7	Bachelor of Arts in Sport Coaching and Business Management (Rugby)	Award	1	08/11/2023
39	Business and Humanities	CW_BBSMC_BF7	Bachelor of Arts in Sport Coaching and Business Management (Football)	Award	1	08/11/2023
40	Business and Humanities	CW_BBSOC_DX6	Higher Certificate in Arts in Sport Coaching and Business Management (Football)	Award	1	08/11/2023
41	Business & Humanities	CW_HHRAR_M	Master of Arts: Thesis Title: Nice and Not-So-Nice Guys in Romantic Comedies	Award	1	10/11/2023
42	Business & Humanities	CW_HHRAR_M	Master of Arts: Thesis Title: Steamed Hams and Bashing Tans ~ analysing Irish political discourse through Internet memes in a Simpsons Facebook group.	Award	1	10/11/2023
43	Science	CW_SARPH_P	Doctor of Philosophy: Thesis Title: Development of sustainable plant parasitic nematode management principles	Award	1	10/11/2023
44	Science	CW_SARPH_P	Doctor of Philosophy: Thesis Title: Preparing the Camogie Player: an investigation into the characteristics, physical demands, and coaching practices within the sport.	Award	1	10/11/2023
45	Science	CW_SARPH_P	Doctor of Philosophy: Thesis Title: The efficacy of flywheel inertial training to increase hamstring strength, and an investigation into its determinants	Award	1	10/11/2023

46	Science	CW_SARSC_M	Master of Science: Thesis Title: Adaptions to chronic resistance exercise combined with Vitamin C enriched collagen in middle-aged adults	Award	1	10/11/2023
47	Science	CW_KCRSC_M	Master of Science: Thesis Title: Algorithmic cryptocurrency trading with Limit Order Book data: a deep reinforcement learning approach.	Award	1	10/11/2023
48	Engineering	CW_EEREN_M	Master of Engineering: Thesis Title: Cold atmospheric plasma methods for biomedical applications	Award	1	10/11/2023
49	Lifelong Learning	CW_HIRRED_M	Master of Arts: Thesis Title: Spirituality: The missing link to the sustainability of substance use recovery	Award	1	10/11/2023

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Presented by : David Denieffe
Vice President for
Academic Affairs and
Registrar
SETU Carlow Campus

14-Nov-23

Academic Council Meeting, 14 November 2023
Examination Ratifications
Campus: Waterford



	Faculty	Banner Programme Code	Programme Title	Stage	Number of Students
1	Business	WD_BBUSI_ED	Bachelor of Business	Award	5
2	Business		Certificate in Business	Award	2
3	Business	WD_BBRES_G	Postgraduate Diploma in Business in Research Methods	Award	1
4	Business	WD_BBADM_TP	Doctor of Business Administration	Award	1
5	Health Science		Higher Certificate in Science	Award	1
6	Health Science	WD_NCBTM_G	Postgraduate Diploma in Science in Cognitive Behaviour Therapy and MI for Practice	Award	4
7	Health Science	WD_NNURS_G	Postgraduate Diploma in Science in Nursing	Award	3
8	Science and Computing	WD_SAGUL_EC	Higher Certificate in Science in Agriculture	Award	4
9	Science and Computing	WD_SCIEN_ED	Bachelor of Science in Science	Award	4
10	Science and Computing	WD_SANSC_G	Postgraduate Diploma in Science in Analytical Science with Quality Management	Award	1

11	Science and Computing	WD_KCOMP_ED	Bachelor of Science in Computer Science	Award	3
12	Science and Computing	WD_KISYP_G	Postgraduate Diploma in Science in Computing	Award	4
13	Humanities	WD_OHOSM_ED	Bachelor of Arts	Award	3
14	Humanities	WD_HARTS_ED	Bachelor of Arts	Award	3
15	Humanities	WD_HSPRT_G	Postgraduate Diploma in Arts in Applied Spirituality	Award	4
16	Engineering	WD_CPROM_G	Postgraduate Diploma in Science in Construction Project Management	Award	1

Presented by : Dr. Derek O'Byrne
Vice President for
Academic Affairs and
Registrar
SETU Waterford
Campus

14-Nov-23