



SETU RESEARCH AWARDS 2024

Nomination Deadline: 28th of October at 4pm

CV & Supervisor Track Record Deadline for those nominated: 5th of November at 4pm

The aim of the SETU research awards is to recognise the outstanding contributions of academic and research staff to excellent and innovative research that enhances SETU's reputation. The SETU research awards includes four categories, as detailed below.



These awards will recognise the commitment and excellence of our research community in driving innovation and impact across all disciplines. If you are aware of a member of staff who has made a significant contribution to research in SETU this is your opportunity to highlight that contribution.

1 Early Career Researcher Award (Max. 5 years post-PhD)

- Recognition of research excellence commensurate with career stage.
- To qualify for this category, nominees must be a contract researcher **within** 5 years of PhD conferral date or an Assistant Lecturer/Lecturer/Senior Lecturer within 5 years of PhD conferral date.

2 Established Researcher Award (Over 5 years post-PhD)

- Recognition of distinguished achievements/outstanding contributions at an established



career stage.

- To qualify for this category, nominees must be a contract researcher or an Assistant Lecturer/Lecturer/Senior Lecturer with more than 5 years of post-PhD experience or a Senior Lecturer or Professor (irrespective of PhD conferral date, Senior Lecturers/Professors must be nominated under the Established Researcher category).

3 Engaged Research and Impact Award

- Recognition of distinguished achievements/outstanding contributions and impactful research irrespective of career stage.
- To qualify for this category, nominees must be a contract researcher (including Postdoctoral fellows) or an Assistant Lecturer/Lecturer/Senior Lecturer.
- Under this Category we have 2 sub-categories of award a nominator can select on the nomination form:
 - 3 a. *Research Impact Industry and commercialisation*
 - 3 b. *Research Impact Policy and Practice*Two awards will be presented.

4 Excellence in Research Supervision Award

- This award scheme aims to recognise, encourage and reward sustained excellence in postgraduate Research Masters/PhD student supervision at SETU.
- The Excellence in research supervision award is open to academic staff at SETU who have supervisory responsibility for Postgraduate students.

Note: For all categories, Winners from the 2022 and 2023 programmes (listed [here](#)) may not be nominated under the same category for the 2024 awards. They can be nominated under a different category.

Guidelines for Categories 1-3

NOMINATION RULES CATEGORIES 1-3

- All SETU employees, including contract research staff, are eligible for nomination.
- An individual can only win once in a given category within a five-year period.
- Only one award will be presented to an individual in a given year.
- A nomination can be made for an individual member of staff or a team.
- Self-nomination is permitted.
- An individual can only make one nomination.
- An individual or team may be nominated more than once.
- Nominations can be made by an individual member of SETU staff, SETU students, SETU alumni, or any combination of these. Each nomination must have two proposers from SETU.
- Evaluations will be conducted by a panel comprised of 4 internal evaluators (*this will be conducted as per schedule below*).
- All nominees must have an up-to-date online profile, they may use: ORCID profile, [PURE](#) profile for those who have one or Research Gate profile.
- Nominations may only be made using the official form. Failure to complete or comply with the requirements of the nomination procedure will result in withdrawal without review.



NOMINATION PROCESS _ CATEGORIES 1-3

Select your chosen **Nomination form** from the [webpage](#). Once you have completed the fields in the form, you will need to identify a **Second Proposer** to validate your nomination in line with the award principles above. Both proposers can complete the nomination form together.

The completed Nomination Form must be submitted in PDF to research.wd@setu.ie before 4pm on 28th of October 2024. Post submission, the Research Office will request the nominee to provide a **CV based on the template provided on the [webpage](#) (nominees must confirm in their CV that their online/PURE profile is up to date).**

All documents for this Nomination process are available to download on our dedicated [webpage](#)

EVALUATION CRITERIA _ CATEGORIES 1-3

Once all nominations and supporting documents have been received the **Research Office** will review each nomination for eligibility within the context of the award category selected as detailed above. Selected nominations will undergo a three stage evaluation consisting of two rounds of crossover reviews by nominated senior researchers within Schools or Facilities.

The third stage will contain a review by the Office of RII team and an external reviewer. The marking criteria for categories 1-3 is listed below in Table 1 while the criteria for category 4 is in Table 2.

All nominated internal and external reviewers will have signed a Conflict of Interest declaration. A consensus panel meeting chaired by the VP RII and comprised of the Head of Graduate Studies, Head of Research, Assistant Head(s) of Department Graduate Studies and the RSU Projects Manager will take place following evaluation where awardees will be confirmed. SETU is a signatory to the [San Francisco Declaration of Research Assessment \(DORA\)](#).¹ As such, SETU is aligning its review and evaluation processes with DORA principles. To this end, all types of research output are recognised by SETU and we are committed to assessing the quality and impact of research through means other than journal impact factors.

Weighted scores will be rounded to the nearest half point.² When ranking nominations, in the event of nominations receiving the same final score, ties will be decided based on the top criterion for each category (see Table 1, under Weighting), followed by a 2nd and 3rd criterion, such as gender, if required. The top ranked nomination within each category will be awarded. There will be **1 awardee per category, with the exception of Category 3, Engaged Research and Impact where we have two awards.**



Table 1: Score Weighting System for Categories 1-3

Award Category	Evaluation criterion	Weighting	Notes
1. Early Career Researcher	Researcher Contribution commensurate with the Career Stage	40 % (Top Criterion)	Quality, significance and relevance of the Nominee’s key achievements and research track record, commensurate with their career stage and research discipline.
	Innovative Research Achievement/s	40 % (2nd Criterion)	Quality, significance, novelty, and strategic relevance of research achievements to date.
2. Established Researcher	Impact and Notable Outputs	20 % (3rd Criterion)	<ul style="list-style-type: none"> • Demonstration of impact and significant outputs of value from the research activities described. • Evidence of how the research outputs were developed and exploited. • Demonstration of clear evidence of the benefits resulting from the research • Clear evidence of areas (e.g. policy, practice) where impacts were made.
	Researcher Contributions	20 % (3rd Criterion)	Quality, significance and relevance of the Nominees key achievements and research track record, commensurate with their career stage and research discipline.
	Innovative Research Achievement/s	40 % (Top Criterion)	Quality, significance, novelty, and strategic relevance of research achievements to date.
3. Engaged Research and Impact ³	Impact and Notable Outputs	40% (2nd Criterion)	<ul style="list-style-type: none"> • Demonstration of impact and significant outputs of value from the research activities described. • Evidence of how the research outputs were developed and exploited.
	Researcher Contributions	20 % (3rd Criterion)	Quality, significance and relevance of the Nominees key achievements and research track record, commensurate with their career stage and research discipline.

¹ <https://sfdora.org/read/>

² SETU reserves the right to adjust this rounding based on the number of nominations received. Nominees will be made aware of any changes to the review process.

³ Please note this award is based on impactful research, as such it can be based on a single research project, applications are irrespective of career stage, innovations that are disruptive, unique, impact policy, impact society, and the wider economy are welcomed.

			<ul style="list-style-type: none"> • Demonstration of clear evidence of the benefits resulting from the research. • Clear evidence of areas (e.g. policy, practice) where impacts were made.⁴
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Excellence in Research Supervision Award Guidelines

NOMINATION RULES_ CATEGORY 4

- The research postgraduate supervisor award is open to academic staff at SETU who have supervisory responsibility for postgraduate students.
- Nominations must be submitted by **at least two Research Masters/ PhD students, current or former, who are/were supervised by the nominee.**
- The nomination form provided must be used and should include the reasons for the choice of nominee, as per sections **a.** and **b.** on the nomination form.
- The evaluation will be conducted in December 2024 and the award ceremony will take place in January 2025.

NOMINATION PROCESS_ CATEGORY 4

A copy of the **Research Supervision award** nomination form can be downloaded from the [webpage](#).

Once the first nomination has been completed, you will need to identify a **second Postgraduate Scholar** being supervised or previously supervised by the nominee to validate your nomination in line with the award principles above. Both postgraduate scholars can complete the nomination form together. The completed form must be submitted via **email** to research.wd@setu.ie before **4pm on 28th of October 2024.**

The Research Office will request **Nominees to complete an additional form (Supervisor Record form) post submission by 05th of November at 4pm.**

All documents for this Nomination process are available to download from the [webpage](#).

⁴ Please note for the impact award the weighting adjusted accordingly. In addition, the nomination form has an additional section on impact to enable proposers to further demonstrate the research impact and outputs of their nominee.



AWARD CRITERIA _ CATEGORY 4

The criteria listed below reflect areas where excellence can be demonstrated. However, nominees are not expected to demonstrate excellence in all of the areas indicated. The Award focuses on sustained excellence in postgraduate student supervision. The nomination should address in turn each criterion that is relevant to the nominee's performance:

- current supervision activities — current and recent responsibilities and practices at all levels;
- ability to select or develop appropriate teaching or supervision strategies and implement them effectively;
- scholarship in supervision and research training —
 - participation in professional development activities,
 - descriptions of steps taken to evaluate and improve supervision,
 - encouragement to students to participate in appropriate professional activities, including publication, presentations etc.
- enthusiasm for, and commitment to, mentorship and pastoral care of students.
- assistance given in furthering student' careers and encouraging external/internal collaborations.
- training and supervision, including contributions to departmental and SETU-wide education programs.
- materials, tools and techniques — description of and rationale for materials, tools, and techniques developed for teaching or supervision of students; comment especially on the innovative use of materials.

EVALUATION CRITERIA_ CATEGORY 4

Once all nominations and supporting documents have been received the Research Office will review each nomination for eligibility within the context of the relevant award category, as detailed above. All nominations will then be reviewed, whereby each nomination is assessed by SETU senior researchers who have signed a Conflict of interest form using a scale of 0-5 for the criteria shown in Table 2, below.

Selected nominations will undergo a three stage evaluation consisting of two rounds of crossover reviews by nominated senior researchers within Schools or Facilities. The third stage will contain a review by the Office of RII team and an external reviewer. A consensus panel meeting chaired by the VP RII and comprised of the Head of Graduate Studies, Head of Research, Assistant Head(s) of Department Graduate Studies and the RSU Projects Manager will take place following evaluation where awardees will be confirmed.



Table 2: Score Weighting System Research Supervision

Award Category	Evaluation criterion	Weighting	Notes
Excellence in Research Supervision	Experience of successful postgraduate supervision	40 %	Quality, significance and relevance of the Nominee’s supervision achievements to date. Does the nominee have significant experience of supervising research students to successful timely completion? Evidence of the nominee’s overall postgraduate supervisory contribution.
	Support for research student career development	40 %	See Criteria above – Evidence of continued development and advancement of postgraduate research student's scholarship in supervision and research training including assistance given in furthering student’ careers, access to specialised training and encouraging external/internal collaborations. Where applicable, does the nominee provide effective research training aligned with the principles of the National Framework for Doctoral Education?
	Contributions to departmental and SETU-wide education/ training programmes.	20 %	Demonstration of key contributions to programme development or enhancement for the Postgraduate programmes and related training.

Selection will be on the basis of the criteria listed above and decisions are final. Recommendations will be noted at Executive Management Team meeting.

SCHEDULE AWARD ANNOUNCEMENT

Timeline

Dates for 2024 Research Excellence Awards

Launch	07/10/2024
Nominations Received to research.wd@setu.ie	28/10/2024
Nominee’s CV/Supervisor Record collected by RO from those nominated	05/11/2024
Evaluation Period Begins	06/11/2024
Feedback Deadline for Evaluators	29/11/2024
Internal Review Meeting	09/12/2024
Award Ceremony	16/01/2025 (Location TBA)

Results will be announced on January 16th 2024 in a ceremony for all 4 categories of award.

