**Frequently Asked Questions**

1. How do I apply for the TU RISE Postdoctoral Fellowship?

Your application to the TU RISE Postdoctoral Fellowship requires you to read the Call Outline document. Find a supervisor (a list of suitable supervisors is given). Complete the following documents:

* Proposal form (must be signed by SETU supervisor and industry supervisor)
* Applicant CV
* SETU Supervisor CV
* Ethics checklist

1. How do I submit the completed application?

* By email to [TURISE.WD@setu.ie](mailto:TURISE@setu.ie)

1. If I have specific questions about the fellowship, the training, enterprise collaboration, etc. who do I contact?

* [TURISE.WD@setu.ie](mailto:TURISE@setu.ie)
* When a collaboration is established with the SETU and Industry supervisors, additional project specific information can be garnered. The first step is to find a SETU supervisor who is willing to support the application.

1. How do I find a supervisor?

* A list of potential supervisors is available on the SETU PURE webpage: [here](https://research.setu.ie/en/persons/). Contact details and thematic overviews of the supervisor’s research as well as email addresses are provided. **The applicant needs to send their CV and a description of their research interests to the supervisor(s)**. It is advisable to discuss the potential collaboration with the SETU supervisor who must agree to support the application. **The SETU supervisor will have links with industry supervisors**. The applicant should prepare the proposal in collaboration with both supervisors.

1. What is meant by ‘awarded their doctorates’ and who is an eligible applicant?

* ‘Doctoral award’ should be taken as the date of the successful viva defence of your doctoral dissertation.
* Applicants must be PhD holders with a maximum of 5 years postdoctoral experience (since 30 July 2019) or at a minimum have successfully defended the PhD viva and completed any thesis corrections.

1. Can I apply if I am not a UK or EU citizen?

* Yes. We welcome applicants of any nationality as long as they meet the eligibility criteria set out in the Call document. All appointments are subject to proof of Right to work in EU. If you need a visa, you will normally need to apply for a visa, South East Technological University’s International Supports can help, this needs to be commenced as soon as possible, should you be successful. Find contact details here: <https://www.setu.ie/current-students/student-support-services/international-supports>

1. Does the application page limit count?

* Yes. These directions are to ensure equity in terms of evaluation. **Evaluators will be instructed not to evaluate pages over the 10-page limit**. The Gantt chant and footnotes are excluded from the page count. Please note, Gantt charts and footnotes should be used to strengthen the application but not to add additional pages to it. It is advisable to limit Gantt charts to 1-page maximum and limit footnotes to 2 per page.

1. Can I submit my application via email or post?

* Applications should be submitted **by email only** in one pdf document to [TURISE.WD@setu.ie](mailto:TURISE@setu.ie)

1. When is the Postdoctoral Fellowship application deadline?

* 5pm on 31 July 2024.

1. How can I verify that my application has been received?

* A member of the TU RISE staff will respond with a verification of receipt. Once you have received this correspondence, the applicant can rest assured the application documentation has been received and will be sent for external evaluation once the eligibility criteria have been met.

1. Can I change other details on my original application after submitting?

* No. Once the document has been sent and a verification of receipt is received, the documentation cannot be changed or altered.

1. Is a budget required as part of the application?

* No. The salary and other costs awarded to successful applicants are contained in the call document, these are fixed.