Delegation Resolution #3

Associated with the legal signatory of grant agreements within the European Commission Portals

4 October 2022

Version 1.0



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Delegation Resolution #3

The Governing Body, in exercise of the functions conferred on it by Section 9(6) of the Technological Universities Act 2018 and by paragraph 1 of Schedule 2 to the Technological Universities Act 2018 hereby resolves to delegate to the President the authority to sign grant agreements, amendments and declarations of honour in projects managed through the European Commission Funding & Tenders Portal (Horizon 2020 and Horizon Europe) and for actions managed by the Directorate General for Education, Youth, Sports and Culture (DG EAC) through the National Agencies (Erasmus+).

On approval of this delegation the President will be assigned the role of legal signatory (LSIGN) within the Funding & Tenders Portal and will be the sole SETU legal signatory for grant agreements, amendments and declarations of honour in Horizon 2020, Horizon Europe and Erasmus+ projects.

Further detail on the Funding & Tenders Portal, the portal through which grant agreements, amendments and declarations of honour in Horizon 2020 and Horizon Europe projects are managed by the European Commission, is provided in Appendix 1.

Further detail on the Organisation Registration system, a tool provided by the DG EAC, for organisations who wish to participate in the Erasmus+ projects managed by National Agencies, is provided in Appendix 2.

The Governing Body explicitly does not consent to the delegation by the President of those functions outlined above to any other person. Should the President, in the future, wish to delegate these functions to a specified member of staff of the Technological University then the President must in accordance with Schedule 2 paragraph 6 (2) of the Technological Universities Act 2018 seek the consent of the Governing Body.

In so delegating, the Governing Body notes that the President, in performing their functions, namely the functions hereby delegated and the other statutory functions of the President continues to be subject to such policies as may be determined from time to time by the Governing Body and shall be accountable to the Governing Body for the efficient and effective management of the Technological University and for the due performance of all those functions.

Appendix 1 –The Funding & Tenders Portal

To participate in European projects, organisations must have access to the European Commission (EC) Funding & Tenders Portal (previously the Participants Portal).

South East Technological University (SETU) has been validated in the Funding and Tenders portal and issued with a unique SETU Participant Identification Code/PIC (886107126). SETU is required to assign authority rights and appoint the representatives of the organisation who have the authority to, in accordance with the rules of the University, electronically sign grant agreements, amendments and declarations of honour in the Funding & Tenders Portal.

Legal Signatories (LSIGNs) are persons who are authorised, on behalf of their organisation, to sign grant agreements, amendments and declarations of honour in all projects managed through the portal currently H2020/Horizon Europe (HE) projects.

Appendix 2 – The Organisation Registration system for Erasmus+ Projects

For actions managed by the Directorate General for Education, Youth, Sport and Culture (DG EAC) through the National Agencies, this is done in the Organisation Registration system, a tool provided by DG EAC. These actions are referred to as decentralised actions and include part of the Erasmus+ and European Solidarity Corps programmes.

The Organisation Registration system for Erasmus+ and European Solidarity Corps provides a unique identifier (Organisation ID / OID) for any organisation that intends to apply for accreditation or for a grant for Erasmus+ and European Solidarity Corps actions managed by National Agencies.

The International Office is currently in the process of applying for the SETU Organisation ID (OID) in order to participate in Erasmus+ projects.