Policy Management Framework - Compliance Review

On approval of the Policy Management Framework the Executive Management Team (EMT) directed that all draft policies should be reviewed by a policy review group in advance of review by EMT.

The function of the review group is to check compliance with the framework with regard to writing style, version number etc., ensuring, in so far as is practical, that the draft is consistent with the framework. There is a section in the policy template to confirm that the policy has been reviewed by the policy review group.

Draft policies should be submitted to the review group 10 working days in advance of the EMT meeting scheduled to discuss the policy.

To initiate a review please contact either:

Sarah Morrissey, Risk & Compliance Officer (Carlow)

sarah.morrissey@setu.ie

Or

Susan Green, Corporate Risk, Compliance & Internal Audit Co-ordinator (Waterford)

susan.green@setu.ie

Where policies are submitted to EMT for approval and have not been reviewed they will be returned to the Policy Owner/Author.